

# Hawkesbury City Council



366 George Street (PO Box 146) Windsor NSW 2756 DX 8601 WINDSOR  
**Phone:** (02) 4560 4444 **Facsimile:** (02) 4560 4400 **Email:** [council@hawkesbury.nsw.gov.au](mailto:council@hawkesbury.nsw.gov.au)

## tree removal / pruning checklist

*Office Use Only*

DA	
CC	

<b>Property Address</b>	<b>No</b>	<b>Street</b>
	<b>Suburb</b>	

The checklist has been provided to assist you in providing the minimum information Council requires to process your application.

**You must provide all the information below:**

Please tick ✓ boxes on the left of the page to indicate that the information is supplied with your application.

Council Staff will check this when the application is lodged. If the information is not provided, Council staff will **not** accept lodgement of the application.

If you are unsure about any requirements please contact Customer Service on (02) 4560 4565.

<i>Please Tick</i>	<b>General</b>	<i>Office Use Only</i>
<input type="checkbox"/>	Signed application form	<input type="checkbox"/>
<input type="checkbox"/>	Three (3) copies of Site Plan showing location of trees to be removed/pruned	<input type="checkbox"/>
<input type="checkbox"/>	Statement of Environmental Effects - Please provide statement or fill in section overleaf	<input type="checkbox"/>
<input type="checkbox"/>	Photographs (if desired)	<input type="checkbox"/>
<input type="checkbox"/>	Political Disclosure Statement for donations over \$1,000 (if required - available on Council's Website)	<input type="checkbox"/>

**Continued over leaf**



## Statement of Environmental Effects

**Reason for removal/pruning**


**Tree species and height**


**Replacement tree species**


**Location Map - Site Plan**

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**Name**

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**Signature**

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**PRIVACY NOTICE**

Council is bound by the provisions of the Privacy and Personal Information Protection Act 1998, in the collection, storage and utilisation of personal information provided in this form. Accordingly, the personal information will only be utilised for the purposes for which it has been obtained.